

2016 CDEGS Users' Group Meeting Minutes

Tuesday, June 21

- 8:30 am
 - Call the meeting to order - Giancarlo Leone
 - Introduction of attendees

- 9:00 am
 - Treasurer report - Nicole Gruber
 - Account balance - \$35,456 (after refund of \$550, and before unreceived registrations fees still outstanding)
 - Projected cost of 2016 conference, after all registration received - appx. \$21,000
 - Will look into doing credit card payments for next year and passing the CC fees to whomever uses the CC payment option.
 - Tupperware of AV equipment that we could buy (projector, extension cords, etc.)

- 9:15 am
 - Review of 2015 meeting minutes.
 - Motion to approve?
 - By Nicole Gruber
 - Seconded by Doug Gilroy

- 9:30 am
 - Constitution review
 - Any outstanding issues from last year?
 - Definition of "User" (Clause 2)
 - May not be actively checking if you have a license.. No one brought up that it is an issue right now.
 - This is a very rare issue.
 - We currently allow and subsidize a student intern that would want to come to the meeting. Does this fall into the same category of "licensed user?"
 - Benefits for host and officer positions:
 - Benefit of being a host - good exposure for company.
 - Benefit of being an officer - none really. May want to offer some incentive to being an officer or a host. This could be just the Host, Chairman, and the Secretary Treasurer.
 - There is a lot of logistics work to do this.
 - Motion by Skip Williams to compensate the Chairman, Secretary Treasurer, and one person

from the Hosting Company for their time. This would waive their conference fees.

- Laszlo Forgo seconds this motion.
- Motion passes unanimously. Giancarlo and Nicole will put together language to add to the constitution to implement this. Fee will be spread out over all users.
- Expectations of host company and financial considerations:
 - The host company accepts financial liabilities and signs hotel contracts.
 - If some disaster happened and meeting was cancelled and we were still on the hook for all the hotel fees, the Users' Group would have to cover what they could but if they could not cover it all what would they do? If it was some force major that might be a different issue.
- Agenda topics:
 - Credit card payments
 - Cost could be borne by the person paying by credit card. Similar check box on registration page for paying by credit card. Maybe we can unofficially roll this out in "beta" next year.
 - A/V equipment
 - Basic equipment: power strips, extension cords.
 - Purchased this year.
 - Expensive stuff: Projector, mic, speakers.
 - Who carries and stores? Credit for the registration to offset inconvenience?
 - Possible incentive to the person who carries these items?
Similar to host/officer incentive?
 - UG covers shipping costs regardless.
- Survey
 - Implemented after last year's meeting. Did not get many responses. Will try again next year. Went over the good feedback we did get from people.
- Put together a wishlist of topics that Users could cover. This could give people ideas for presentations they could do.
- 10:00 am
 - Break
- 10:30 am
 - SES Wishlist
 - Workshop
 - 15.4 updates overview

- Displaying certain plots (MALZ) to customers, different way to plot things
 - Soil model manager
 - Split factor, when appropriate
 - Step and touch potentials on soil farm
- 12:00 pm
 - Lunch
- 1:00 pm
 - Remainder of the day Simon did impromptu workshops and answered user questions.

Wednesday, June 22

- 8:30 am - 4:30 pm
 - Presentations

Thursday, June 23

- 8:30 am
 - Giancarlo presented the modified constitution language, which reflects the addition of the comped registration for the host company and the primary officers.
Motion to approve revised constitution language
 - Grant moved to approve
 - Josh Brown second
 - Majority carried
- 9:00 am - 12:00 pm
 - Presentations
- 1:00 pm - 1:30 pm
 - Vote for 2018 location (see next page)
- 1:30 pm - 2:00 pm
 - Vote for new officers (see next page)
- 2:00 pm - 4:30 pm
 - Presentations

Friday, June 24

- 8:30 pm - 11:30 pm
 - Workshops
- 11:30 pm
 - Closing speech by Farid
 - Closing speech by Chairman

2018 Host Company/Location Vote

Venue options:

- Charleston - HDR
- Colorado (Downtown, Mountains) - SR3 Engineering
 - Estimated registration fee of \$600 for both locations.
- Charleston receives the majority of the votes and is selected for 2018.

2017 date options:

- June 20-23, 2017 (Voted majority as the primary choice)
- June 13-16, 2017 (Voted majority as secondary)
- June 19-22, 2017 (Father's Day is June 18th)

Officer Elections

Vice-Secretary-Treasurer: Eric Diamond

Secretary-Treasurer: Giancarlo Leone

Vice-Chair: Francisco Muñoz

Majority approved all nominations.